
SOUTHAMPTON CHILDREN & YOUNG PEOPLE'S TRUST BOARD
MINUTES OF THE MEETING HELD ON
30TH SEPTEMBER 2009

Present:

BOARD MEMBERS

Cllr Holmes	- Cabinet Member for Children Services (Chair)
Cllr Walker	- Cabinet Member for Safeguarding Children
Clive Webster	- Executive Director of Children's Services and Learning
Sri Kandiah	- Police Authority
Heather Aspinall	- Representing Jo Ash, Southampton Children and Young People's Alliance
Gerida Montagu-Munson	- Primary Heads Conference Representative
Matthew Greening	- Hampshire Constabulary,
Ian Langley	- Wessex YOT
Andrew Mortimore	- Primary Care Trust
Alice Wrighton	- Further Education Representative
Hazel Inskip	- Governor's Forum and Council of Faiths Representative
Cassie Ellins	- Secondary Heads Conference Representative

IN ATTENDANCE

Sue Allan	- Head of Commissioning, Performance and Planning
Alison Alexander	- Lead, Achieve Economic Well Being Steering Group
Felicity Budgen	- Lead, of Stay Safe Steering Group
Paul Nugent	- Lead, Enjoy and Achieve Steering Group
Stephanie Ramsey	- Lead, Be Healthy Strategic Commissioning Steering Group
Donna Chapman	- Joint Commissioning Manager

1. APOLOGIES

ACTION

Apologies were received from Cllr Matthews, Anne Marie Mountifield, Andy Evans, Donald McPhail, Jo Ash and Jon Dyer Slade.

2. LOCALITY WORKING ARRANGEMENTS

The Trust Board considered the report of Alison Alexander on behalf of the Children and Young People Trust Executive providing an update on the implementation of Locality Working and specifically detailing locality leadership; locality strategic planning groups and locality operational sub-groups.

Discussions took place in relation to the use/clarity of language; the need to avoid duplication; maximising resources and the provision of a strategic framework. It was acknowledged that all of these were pertinent to the current stage of development and implementation of locality working. A

particular risk of duplication was identified in the respective roles of the Locality Strategic Groups and the Locality Operational Groups and it was AGREED that there was a need for greater clarity to avoid duplication of functions.

AA

The Trust Board noted that whilst the proposals were primarily PCT/SCC focussed, Police synergies also fitted although clear terms of reference and roles would be needed.

The Trust Board noted that it would provide the overall accountability across the three locality areas and would need to develop very clear performance frameworks which would inevitably see the de-commissioning of some services at a future stage.

It was suggested that alongside the proposed recommendations contained within the report that a mapping exercise was undertaken to provide a benchmark from which improvements could be measured and developed into a locality profile which would provide clear accountability and performance frameworks.

AA/SR

RESOLVED:-

- i. That the work undertaken on the strategic leadership role be noted and authority delegated to officers from NHS Southampton City and Southampton City Council Children's Services and Learning to undertake further work and produce a detailed proposal by January on the three options detailed in 3.2 of the report;
- ii. That the proposal to undertake a feasibility study for integrating practitioners from universal services across NHS Southampton City and Southampton City Council Children's Service and Learning into one team as detailed in 3.4 of the report be endorsed; AA
- iii. That the proposed action for developing the locality strategic group be noted and a further update submitted to the January meeting of the Trust Board. AA
- iv. That the developments in the operational sub-groups be noted and a further update submitted to the January meeting of the Trust Board; and AA
- v. That a mapping exercise be undertaken to provide a benchmark from which improvements could be measured and developed into a locality profile which would provide clear accountability and performance frameworks.

3. 1st QUARTER PERFORMANCE AND PROGRESS AGAINST ACTIONS IN THE CHILDREN AND YOUNG PEOPLE'S PLAN AND THE ANNUAL PERFORMANCE ASSESSMENT

The Trust Board considered the report of Sue Allan, Head of Commissioning, Planning and Performance providing an overview of performance against the outcome indicators; progress made against the actions in the Children and Young People's Plan 2009-12 and the Annual Performance Assessment Improvement Plan 2009/10.

Felicity Budgen reported that a review of Children's Services Social Care was being undertaken and whilst new assessments were on time performance data had been affected by those that had previously been out of time, which would take the next 2 quarters to demonstrate improvement. It was also noted that funding for an additional 28 social workers was in place together with a programme for development. Additional Service Manager and Supervisor capacity had also been put in place.

The Trust Board indicated that an additional comment column should be added in order to provide information on whether it was good to be high/low; how reds were turning to ambers and greens; and only exceptional reporting should be done. The Trust Board also noted that the Executive reviewed these indicators in specific detail.

In conclusion it was noted that website developments were taking place for the Trust which could provide future mechanisms for obtaining information electronically. Performance against statistical neighbours and market leaders was requested which could be developed as benchmark statistics to allow performance management to be measured and reported back to future meetings of the Trust Board. It was also suggested and AGREED that future meetings of the Trust Board would take on a Steering Group theme to allow for detailed focus.

RESOLVED:-

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| i. | That the overall progress made towards achieving the targets, for the agreed outcome indicators set out in the Children and Young People's Plan as detailed in 3.2 of the report be noted; | |
| ii. | That authority be delegated to the Chairs of the five Steering Groups to ensure that corrective action was implemented to bring the 36% of indicators that were at significant variance back into line with targets; | All Steering Group Leads |
| iii. | That authority be delegated to the Chairs of the five Steering Groups to ensure that targets were set for all measured outcomes as detailed in 3.2 and Appendix 1 of the report; | All Steering Group Leads |
| iv. | That the work across members of the Children and Young People's Trust to improve data collection to further enhance future performance monitoring arrangements be noted; | |
| v. | That progress in implementing the actions in the Children and Young People's Plan and Annual Performance Assessment implementation plan as detailed in 3.6 and 3.7 be noted | |
| vi. | That authority be delegated to the Chairs of the Steering Groups, and members of the Trust Board Executive group to | All Steering Group |

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| bring the 44 actions currently showing variance back on schedule; and | Leads |
| vii. Performance against statistical neighbours and market leaders be researched and developed into benchmark statistics to allow performance management to be measured and reported back to future meetings of the Trust Board. | SA |

4. JOINT COMMISSIONING STRATEGY

The Trust Board considered the report of Donna Chapman, Joint Commissioning Manager detailing a joint commissioning strategy which had been developed by the Joint Commissioning Board of the PCT and City Council and which covered both adult and children and young people's services. It was noted that the strategy was in two parts, the first setting out a framework for joint commissioning ensuring robust systems and processes were in place and the second setting out the following high level joint commissioning plans that had been agreed between the City Council, PCT and other Partners:-

- Improving outcomes for disabled children/children with complex needs (in line with Aiming High for Disabled Children)
- Improving outcomes for children in care and those suffering domestic violence
- Improving sexual health to reduce teenage conceptions and sexually transmitted infections
- Improving substance misuse services
- Improving health and family support in the early years
- Developing effective, sustainable CAMHS
- Commissioning support targeted at vulnerable children & young people

RESOLVED:-

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| i. That Part 1 and 2 of the Joint Commissioning Strategy be approved and adopted; | |
| ii. That the priorities for joint commissioning identified in 6.2 and 6.3 of Part 2 of the Strategy be approved; and | |
| iii. That authority be delegated to the 5 Steering Groups to develop and progress the work programme detailed in 6.3 of Part 2 of the Strategy. | All Steering Group Leads |

5. COMMISSIONING TARGETED SUPPORT FOR VULNERABLE CHILDREN AND YOUNG PEOPLE

The Trust Board considered the report of Donna Chapman, Joint Commissioning Manager detailing a project to pull together a range of existing contracts and funding streams into a single approach to commission support services targeted at vulnerable children and young people. The project would seek to narrow the gap in the outcomes as detailed in the Children and Young People's Plan achieved by vulnerable children and young people and their peers. It was noted that the project was delivering against the agreed timetable and the draft specification for the services to be procured was out for consultation with a deadline for comments by 30th September, 2009.

The Trust Board expressed concern that with procurement requirements there was potential for respected service providers within the City particularly the voluntary sector to be lost; therefore it was important to facilitate the development of bids and provide the ability to respond to changing environments. It was noted that work of this nature had been taking place with the Children's Alliance.

The Trust Board requested sight of the advert that had been placed which Donna Chapman AGREED to circulate.

DC

RESOLVED:-

- i. That the approach being taken for the procurement as detailed in 3.2.1- 4.2 of the report be noted; and
- ii. That authority be delegated to the Trust Board Executive to approve the next stages, development of the method statements and pricing schedules for the contracts.

Executive
Committee

6. PROVISIONAL SCHOOL TEST AND EXAMINATION RESULTS

The Trust Board received and noted the report of Paul Nugent, Head of School Standards detailing provisional school test and examination results. It was noted that there had been significant improvements sustained in the Foundation Stage and results had improved on all indicators in Key Stage 1 with the gap with the national average reducing and also within Key Stage 3. At GCSE, results had improved on one key indicator but remained static on the new national benchmark of 5+A*-C including English and Mathematics. Results at Key Stage 2 remained a significant weakness.

The Trust Board noted that the recent Schools Forum meeting had increased funding for leadership development which was important in raising attainment. It was noted that those schools who had nursery provision attached had received better Key Stage 1 outcome results than those who did not.

The Trust Board also noted that future data would be presented to show the previous Key Stage results which would allow for comparisons to be made in monitoring performance.

7. SEX AND RELATIONSHIP POLICY

This item was deferred to the next meeting.

8. MULTI AGENCY INDUCTION

The Trust Board received a presentation from Sue Allan, Head of Commissioning, Performance and Planning detailing arrangements for multi agency induction across the Children and Young People's Workforce.

The multi agency induction package had been developed to provide Common Induction Standards applicable to all staff joining the Children and Young People's Workforce. The standards and supporting workbook were

based on the Common Core of Skills and Knowledge and were suitable for application across the whole workforce in a range of settings and complemented and enhanced local induction processes.

It was noted that the package would be rolled out over the next six weeks and agencies were requested to ensure that information on every professional role was supplied so that a comprehensive package covering every position within the Children and Young People's Workforce was in existence.

9. PROPOSED TRUST MEETING DATES FOR 2010

The following dates for 2010 were agreed:-

Wednesday 20th January 2010

Wednesday 24th March 2010

Wednesday 26th May 2010

Wednesday 14th July 2010

Wednesday 29th September 2010

Wednesday 24th November 2010

All meetings will be 9.30am – 12 Noon. Venue's to be confirmed in due course.

10. MINUTES

The minutes of the meeting held on 8th July, 2009 were agreed as a correct record.

11. MATTERS ARISING

None.

12. STEERING GROUP MINUTES

(a) Stay Safe

The minutes were received and noted.

(b) Enjoy and Achieve

The minutes were received and noted.

(c) Achieve Economic Well Being

The minutes were received and noted.

(d) Positive Contribution

The minutes were received and noted.

(e) Be Healthy

The minutes were received and noted.

13. WORK PROGRAMME

The work programme was received and noted and updated accordingly.

14. ANY OTHER BUSINESS

- Matthew Greening referred to the recent headline case in Leicestershire regarding the death of a mother and daughter who had experienced neighbour hatred. As a result Hampshire Constabulary was reviewing all their cases of repeat callers over the next two weeks and may need to liaise with other agencies.
- Clive Webster reported that the National College Events Calendar was now available which would be discussed with school representatives as there was now new guidance which required more engagement with the Children's Trust.
- Clive Webster reported that since the last meeting of the Trust Board Ruth Chiva had left the authority and placed on record thanks to her. It was noted that Felicity Budgen had been appointed Interim Head of Service and steps were in place for substantive arrangements.
- Andrew Mortimore referred to the recent death of a girl outside of Hampshire who had received the HPV (Cervical Cancer) Vaccine. It was noted that an investigation was underway but it was thought that there were underlying health problems. Andrew Mortimore reported that until clarity had been obtained the vaccine had been suspended locally for a few days but would continue. It was noted that this was not a mandatory vaccine but uptake had been high.
- Andrew Mortimore reported that the Swine Flu Vaccine would be available shortly and those at "High Risk" would be inoculated first although it was noted that there would be enough vaccine for everyone.

15. DATE OF NEXT MEETING

Wednesday 25th November 2009, Taunton's College.