

SOUTHAMPTON HEALTH AND WELL-BEING PARTNERSHIP

MINUTES OF THE MEETING HELD ON 20 MARCH 2009

Present:

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| Bode, Carol | - Hampshire Partnership Trust – Chair |
| Westbrook, Nick | - HAP UK (S-LINK host) - Chief Executive |
| Brentor, Jane | - SCC - Head of Health & Community Care |
| Hawker, Chris | - SCC - Head of Strategic Development, Communities, Health and Care Directorate |
| Roynton, Brad | - SCC - Chief Executive |
| Shields, Dave | - SCC - Health & Wellbeing Strategy Manager |
| White, Ivan (Councillor) | - SCC Cabinet Member for Adult Social Care and Health |
| Deans, Bob | - Southampton City Primary Care Trust (SCPCT) - Chief Executive |
| Mortimore, Andrew | - Southampton City Primary Care Trust (SCPCT) - Director of Public Health |
| Quan-Arrow, Pauline | - Southampton City Primary Care Trust (SCPCT) - Chairman |
| Dymond, Harry | - Southampton Local Involvement Network (S-LINK) – Chair |
| Carnegie, Mary | - Southampton Voluntary Services - Trustee |
| Kurn, Rob | - Southampton Voluntary Services - Health Forums Co-ordinator |
| Kendrick, Tony (Prof) | - University of Southampton - Associate Dean for Clinical Research |

Apologies

- | | |
|-----------------|--|
| Yeo, Nick | - Hampshire Partnership Trust - Chief Executive |
| Beer, John | - SCC – Executive Director, Communities, Health & Care |
| Paynton, David | - Southampton City Primary Care Trust (SCPCT) – Director of Commercial Services |
| Higgins, Adrian | - Southampton City Primary Care (SCPCT) – Chair Professional Executive Committee |
| Hackett, Mark | - Southampton University Hospital Trust - Chief Executive |
| Trewby, John | - Southampton University Hospital Trust - Chairman |

IVAN WHITE IN THE CHAIR

1 WELCOME AND INTRODUCTIONS

The Chair welcomed everybody to the meeting.

2 MINUTES AND MATTERS ARISING

The minutes of the meeting held on 4 December 2008 were agreed as a correct record, subject to the following amendment:

Item No 1 Minutes and Matters Arising should read:

“The minutes.....held on **4th September 2008** ..correct record.”

Matters Arising:-

2 (i) Fluoridation Update

Members of the Health and Wellbeing Partnership were informed that a unanimous decision had been reached by the Strategic Health Authority to proceed with fluoridation of the local water supply, which would affect approximately two-thirds of the City by 2010. It was also noted that the NHS would pick up the running costs of fluoridation and that a number of other Primary Care Trusts had been showing interest in similar schemes for their area.

2 (ii) Place Survey Data for Southampton

Although the survey data is now available, it was awaiting clearance by the Department of Statistics prior to publication.

2 (iii) Local Regeneration and Renewal Strategy

The Local Regeneration and Renewal Strategy (LRRS) would be published alongside with the Health & Wellbeing Strategic Plan and other key city strategies. It was agreed to provide members with a copy of this as it replaced the former Neighbourhood Renewal Strategy.

2 (iv) Royal South Hampshire Hospital

Bob Deans gave members of the Health and Wellbeing Partnership a brief overview on a range of local clinical service developments. The aim is to consolidate services with the emphasis on efficiency and cost effectiveness whilst creating a synergy between the NHS and the Council by integrating teams of NHS and council staff sharing properties.

2 (v) Children & Young People's Trust Issues – Teenage Conception Rates

It was noted that although the local teenage pregnancy rate had reduced, it was too soon for an analysis of any trend at this stage. It was agreed that improving young people's aspirations and educational attainment levels would be the key to sustained success in reducing Southampton's teenage conception rates.

- 2 (vi + vii) Later Years Partnership Issues – Fuel Poverty and Dignity in Care
It was noted that a meeting would take place between the S-LINK and the Chair of the Healthy City Scrutiny Panel to discuss how the Panel’s final recommendations could be progressed and monitored by the LINK.
- 2 (viii) City Council Budget
It was noted that every attempt would be made to maintain local services whilst keeping within budget constraints. It was also noted that the Free Swimming for 16’s scheme would be maintained until 2011.
- 2 (ix) Summary of Actions
- It was agreed that actions “to note” would not be recorded in future.
 - 02a(ii) – LINKs across the south of England had secured the help of external consultants for generic training for LINKs members and this had been extended to NHS and the local authority representatives; training in more specialist areas such as the CAA would be developed after April.
 - 05(i) – A press release promoting the quality of service across the range of health provision within the City was issued on behalf of the partnership by SCPCT.
 - 07(iii) – S-LINK were in the process of identifying local dignity in care champions across the City.
 - 08(ii) – A draft of the Health and Wellbeing Strategic Plan had been circulated prior to the meeting.

3 IDENTIFYING PRIORITIES FOR ACTION FOR THE REFRESHED HEALTH AND WELLBEING STRATEGY

Members of the Health and Well-Being Partnership received a presentation from Andrew Mortimore, Director of Public Health, on the Southampton Health and Well-being Strategy Plan, 2009-2012. The main focus of this Strategy is to establish Southampton as “...**a place which promotes health and well-being and continuously improves the life of its people.**” The Plan, outlining five strategic priorities for action, would be overseen by the Southampton Health and Well-Being Partnership.

Jane Brentor, Head of Health and Community Care, tabled a document “Southampton - Putting People First Concordat” which set out and supported the commitment to increase choice, independence and control for all adults, and requested that this might be incorporated into the Health and Well-Being Strategy.

It was felt that the Strategic Plan needed strengthening so that it did not appear as a wish list of aspirations with generalised expenditure forecasts.

Members of the Health and Well-Being Partnership agreed:-

- (i) To supplement the plan with more detailed information on financial resources so that each priority programme area could be individually costed,
- (ii) To provide regular updates on key elements of the programme during the course of the year, with clear planned resources outlining how expenditure was being targeted, thereby enabling members to assess progress against the required outcomes.

- (iii) To agree that the document “Southampton - Putting People First Concordat” be incorporated into the Health and Well-Being Strategy; and
- (iv) To continue discussions with the Universities who could assist in researching different projects

4 LOCAL AREA AGREEMENT – PERFORMANCE OF HEALTH AND ADULT SOCIAL CARE RELATED TARGETS FOR DECEMBER QUARTER 2008

Members of the Health and Well-being Partnership received and noted a report from Dave Shields, SCC Health and Well-being Strategy Manager, detailing the third quarter performance in 2008-09 of Health and Adult Social Care related targets.

Members noted that the Southampton Health and Well-being Partnership had 33 targets contained within the city’s Local Area Agreement (LAA) which fall into three broad types as follows:

- LAA stretch targets (3)
- Designated targets from the National Indicator Set (7)
- Locally agreed targets (23).

5 PROGRESS ON THE DEVELOPMENT OF JOINT COMMISSIONING BETWEEN SOUTHAMPTON CITY PCT AND SOUTHAMPTON CITY COUNCIL

Members of the Health and Well-being Partnership received a report detailing progress being achieved by Southampton City PCT and the City Council on their shared commissioning agenda. They also received supporting information outlining local progress on World Class Commissioning competencies and national guidance on transforming community health services.

Members of the Health and Well-being Partnership resolved to:

- (i) note the update on the progress on the development of Southampton City PCT’s world class commissioning programme, which included clarifying proposals for joint commissioning arrangements for Southampton; and
- (ii) note the outline plans and a timetable for local implementation of the Department of Health’s *Transforming Community Services* agenda.

6 UPDATE ON LOCAL PATIENT AND PUBLIC INVOLVEMENT INITIATIVES

Members of the Health and Well-being Partnership received a progress report on a range of patient and public involvement initiatives underway locally and resolved to:

- (i) welcome Southampton City PCT’s draft Patient and Public Engagement Strategy
- (ii) note the updates from Southampton University Hospitals Trust and Hampshire Partnership Trust on progress towards achieving NHS Foundation Trust status and their arrangements for community governance;

- (iii) note the progress report on the development of Southampton's Local Involvement Network (S-LINK);
- (iv) make information on patient and public involvement in health available in Southampton City Council's Core Brief, the Members Bulletin and a feature in a future edition in *City View* inviting the public and members of City Council staff to become involved in S-LINK and NHS Foundation Trusts community governance arrangements;
- (v) ensure that patient and public involvement would be a standard agenda item; and
- (vi) encourage the strengthening of relationships between the S-LINK's Steering Group and the Overview and Scrutiny Management Committee, not a political tie, but rather as a member of the community.

7 PREPARATION FROM CARE QUALITY COMMISSION (CQC) ON INSPECTIONS/ ANNUAL CHECKS AND THE COMPREHENSIVE AREA ASSESSMENT (CAA)

Jane Brentor, Head of Health and Community Care provided Members of the Health and Well-being Partnership with details of the impending inspection by the Care Quality Commission of adult social care services, which would in all probability address three key themes: (1) Safeguarding Adults (2) Personalisation and (3) Prevention Services.

The meeting also took note of the need to prepare for the City's Comprehensive Area Assessment (CAA) expected in the autumn
Members of the Health and Well-being Partnership resolved:-

- (i) to note the arrangements for undertaking the annual health checks of NHS organisations and local authority adult social care provision in April 2009 as well as the special review of the City Council's adult social care provision in July 2009; and
- (ii) to agree that each of the themes being inspected should be an item of focus at future meetings;

8 ANY OTHER BUSINESS

There was no further business to discuss.

SUMMARY OF ACTIONS

<u>Minute Ref.</u>	<u>Action Required</u>	<u>Responsibility for Action</u>	<u>Deadline</u>
<u>It was agreed that actions for noting would not be part of the summary of actions</u>			
20.03.09 3(i)	supplement the Health & Well-being Strategic Plan with more detailed information on financial resources so that each priority programme area could be individually costed,	Andrew Mortimore Chris Hawker Jane Brentor	31/05/09
20.03.09 3(ii)	provide regular updates on key elements of the programme during the course of the year, with clear planned resources outlining how expenditure was being targeted, thereby enabling members to assess progress against the required outcomes.	Andrew Mortimore Chris Hawker Jane Brentor	June 2009 Oct. 2009 Jan. 2010
20.03.09 3(iii)	incorporate the document "Southampton - Putting People First Concordat" into the Health and Well-Being Strategy	Dave Shields Kevin Brooks	31.03.09
20.03.09 3(iv)	continue discussions with the Universities who could assist in researching different projects	Tony Kendrick Chris Hawker	30.06.09
20.03.09 6(iv)	make information on patient and public involvement in health available in Southampton City Council's Core Brief, the Members Bulletin and a feature in a future edition of City View inviting the public and members of City Council staff to become involved in S-LINK and local NHS Foundation Trust community governance arrangements	Carole Bode John Trewby Nick Westbrook Dave Shields	30.04.09
20.03.09 6(v)	ensure that patient and public involvement would be a standard agenda item	Carole Bode John Trewby Nick Westbrook Dave Shields	June 2009 Oct 2009 Jan 2010
20.03.09 6(vi)	encourage the strengthening of relationships between the S-LINK's Steering Group and the Overview and Scrutiny Management Committee	Cllr. Ivan White Nick Westbrook	31.05.09
20.03.09 7(ii)	to agree that each of the adult social care themes being inspected by the Care Quality Commission in the summer should be an item of focus at future meetings	Jane Brentor Dave Shields	June 2009 Oct. 2009 Jan. 2010

