

## SOUTHAMPTON PARTNERSHIP DELIVERY BOARD – ACTION NOTES

**Meeting date: 8<sup>h</sup> January 2009**

<b>Present:</b> Brad Roynon, Southampton City Council (BR) – Chair Jo Ash, Southampton Voluntary Services (JA) Chief Superintendent Matthew Greening, Hampshire Constabulary (MG) Bob Deans, Southampton City Primary Care Trust (BD) Anne-Marie Mountifield, Hampshire & IoW Learning and Skills Council (AMM)		<b>Apologies:</b> Martin Pryor, Jobcentre Plus (MP) Jonathan Morris, Business Link (JM) Angela Alderman, Government Office South East (AA)	
		<b>In attendance:</b> Councillor Royston Smith, Southampton City Council (CllrRS) Joy Wilmot-Palmer, Southampton City Council (JWP) Henry Pavey, Southampton City Council (HP)	
No:	ITEM	ACTION	
1	<b>Action Notes of the 04/12 DB Meeting and Matters Arising</b> The notes of the 08/01 SP Delivery Board were agreed as an accurate record.  Matters Arising: <ul style="list-style-type: none"> <li>• <b>Police Bill:</b> Paper on ramifications to be bought to a future DB meeting.</li> <li>• <b>Skills Development Zone:</b> LSC funding to secure a Project Manager confirmed. Recruitment to commence as a matter of urgency along with the establishment of the Tactical Delivery Group.</li> <li>• <b>Procurement Workshop:</b> Update required and to be circulated to DB members.</li> <li>• <b>Customer Profiling Initiative:</b> Expression of Interest currently being sought from PCT.</li> </ul>	MG/HP to action.  JM to action. BD/JWP to action.	
2	<b>DB Business Report</b> HP introduced the monthly DB Business Report which updated the DB on the work currently being undertaken to launch the SP Policy Board; confirmed that the LDF Core Strategy city partners briefing would be held on Monday 26 <sup>th</sup> January 2009 from 2pm to 3pm in Conference Room 3, Civic Centre; and provided details of the SHAPe Winter Workshop to be held on Monday 2 <sup>nd</sup> February 2009 from 5.15pm to 8.45pm in the Sir James Matthews Building.	All to note and raise awareness within own organisations.	



	Final Report, Action 1.3) with regard to the 4 LAA Lead Delivery Partnerships. This is to be signed-off, along with the agreed 'point-persons' at the 5 <sup>th</sup> February DB meeting.	circulated.
4	<p><b>Economic Down-turn monthly report</b></p> <p>HP introduced the monthly Economic Down-turn Report and the DB noted the following for action:</p> <ul style="list-style-type: none"> <li>• <b>Indicator 1 - Commercial Property Vacancies:</b> Need to know whether agents are working together to jointly market vacancies? If not, could they be encouraged to do so? Also need to ascertain whether empty properties can be utilised short-term for uses such as 'pop-up shops', voluntary uses, community safety uses, etc. Briefing paper requested for 5<sup>th</sup> February DB meeting.</li> <li>• <b>Indicator 9 - Petrol Thefts:</b> This indicator is to be replaced with a new one around 'Commercial Burglaries.</li> <li>• <b>Indicator 15 - Rough Sleepers:</b> Need to discuss the impact on migrant workers at a future DB meeting.</li> <li>• <b>Useful intelligence &amp; observations:</b> Useful for DB awareness and consideration as a 'rolling state of play' – keep short and focused.</li> </ul>	<p>Tim Levenson, SCC to action.</p> <p>MG to advise HP.</p> <p>JA/HP to action.</p> <p>HP to action.</p>
5	<p><b>Overview and linkages of the six strategies/plans (Children &amp; Young People's Plan; Economic Development Action Plan; Health &amp; Wellbeing Strategic Plan; Local Regeneration &amp; Renewal Strategy; Safe City Annual Plan; and the 14 – 19 Strategy) currently being developed/refreshed:</b></p> <p>BR welcomed John Beer (JB), Lorraine Brown (LB) and Clive Webster (CW), SCC Executive Directors to the DB. JWP introduced a report recommending that the DB:</p> <ul style="list-style-type: none"> <li>• Note the status, key issues and emerging themes within the six partnership plans which are currently being drafted.</li> <li>• Consider the linkages between the improvement priorities contained within these draft plans, their contribution to the overall delivery of the 2026 City Vision and their relationship with other partnership activities.</li> </ul> <p>Each Executive Director then presented a summary of their respective plan/strategy as follows:</p> <ul style="list-style-type: none"> <li>• <b>Children &amp; Young People's Plan</b> (<i>Clive Webster</i>)</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Economic Development Action Plan</b> (<i>Lorraine Brown</i>)</li> <li>• <b>Health &amp; Wellbeing Strategic Plan</b> (<i>John Beer</i>)</li> <li>• <b>Local Regeneration &amp; Renewal Strategy</b> (<i>John Beer</i>)</li> <li>• <b>Safe City Annual Plan</b> (<i>John Beer</i>)</li> <li>• <b>14 – 19 Strategy</b> (<i>Clive Webster</i>)</li> </ul> <p>Key issues and observations raised by the DB were noted and have been submitted to JWP, as Chair of the Editorial Board, for further consideration and action.</p>	JWP to action.
<b>6</b>	<p><b>Children &amp; Young People’s Trust issues – Draft LAA Revised Action Plan for Stretch Target 1 (NEETS) and Safeguarding update</b></p> <p>Clive Webster (CW), SCC presented a Draft NEETS Action Plan to the DB who, following discussion, noted the following for action:</p> <ul style="list-style-type: none"> <li>a) The final NEETS Action Plan, coupled with the work on Reducing Teenage Pregnancy Rates, needs to be brought back to the 5<sup>th</sup> March DB meeting for broader discussion and consideration.</li> <li>b) The final NEETS Action Plan must be aligned with the 14-19 Strategy.</li> <li>c) Need to baseline NEETS numbers across the 11 Priority Neighbourhoods and ensure that they are spliced into the Economic Development Action Plan, Local Regeneration &amp; Renewal Strategy, and the 14-19 Strategy.</li> </ul> <p>Due to meeting over-run, the Safeguarding update was deferred to a future meeting.</p>	<p>CW to action.</p> <p>CW/JWP to action.</p> <p>CW/JWP to action.</p>
<b>7</b>	<p><b>Any Other Business</b></p> <p>There was no additional business reported.</p>	
	<b>NEXT MEETING:</b> Thursday 5 <sup>th</sup> February 2009, 9:00 to 12:00, Conference Room 4, Civic Centre.	