

SOUTHAMPTON PARTNERSHIP DELIVERY BOARD – ACTION NOTES

Meeting date: 10th January 2008

Present: Ros Cassy, Chair. (RC) Cllr Royston Smith, Southampton City Council (CllrRS) Angela Alderman, Government Office South East. (AA) Brian Skinner, Southampton City Primary Care Trust (BS) Brad Roynon, Southampton City Council. (BR) Emlyn Marshall, Jobcentre Plus (EM) Evelyn Byrne, Hampshire & IoW Learning and Skills Council. (EB) Matt Greening, Hampshire Constabulary. (MG)		Apologies: Jacky Stevens, Business Link (JS) Jo Ash, Southampton Voluntary Services. (JA) Martin Pryor, Jobcentre Plus. (MP) <i>deputy in attendance</i>	
		In attendance: Joy Wilmot-Palmer, Southampton City Council. (JWP) Henry Pavey, Southampton City Council. (HP)	
No:	ITEM	ACTION	
1	WELCOME AND NOTES OF THE 6th DECEMBER 2007 MEETING The notes of the 06/12 DB were agreed as an accurate record.		
2	MATTERS ARISING SP Strategy Board (SB): Inaugural meeting held 09/01 with 16 out of 19 members in attendance. As an initial meeting, it went well. BR noted that it is a board of significant people with a very wide range of experience. The SB's core work, added value and accountabilities are being worked on and must be formally confirmed within the next three months. Local Area Agreement: JWP circulated a summary of the LAA Pump Priming Grant allocation, noting that £53k was currently unallocated and an additional £42k was currently allocated to projects which have not yet come forward. It was agreed to reconsider the allocation these sums following approval of the City Council's 2008/09 budget in February along with the LAA refresh as these processes might identify new priorities which need funding. With regard to the Quarter 3 monitoring in February, BR requested that reporting be adapted to show financial information for the stretch targets , i.e. actual spend to date against the grant allocation. The DB noted that the LAA Stakeholder Event on 23/01 has attracted over 50 attendees to date. It was	JWP/Kathryn Rankin to action.	

	<p>noted that not all those agencies with a duty to co-operate had responded and will be chased up. The work on the refresh of the LAA is about 50% complete and will be discussed with GOSE on 15th January and the stakeholder representatives on 23rd January to meet the deadline of the end of the month.</p> <p>BR stressed that the refresh of the CYP Plan and Community Safety Plan must be mainstreamed into the LAA, which is the centrepiece of city wide administration. BS commented that the LAA must also be the key mechanism for dealing with the 'negative labels' that are placed on the city such as teenage pregnancy rates, GCSE rates, etc.</p> <p>Partnership Development activities: HP reminded the DB that the dates for the Accountability & Scrutiny Pilot workshops are:</p> <ul style="list-style-type: none"> • Thursday 7th February (am) – Elected Members only workshop. • Friday 8th February (am) – City Partners only workshop. • Friday 22nd February (am) – Joint Elected Members/City Partners workshop. <p>With regard to the DB's own development half-day, given the difficulty in finding a diary date that all could make, it was agreed that this would be held instead on the scheduled 7th March 2008 DB meeting starting an hour earlier at 1300hours and finishing at 1700hours.</p>	<p>JWP to action.</p> <p>All to note.</p> <p>All to note earlier start time.</p>
<p>3</p>	<p>GOVERNMENT LEGISLATION & ITS IMPACT ON THE SP</p> <p>Richard Ivory, Assistant Solicitor to the Council gave a presentation on the Local Government & Public Involvement in Health Act 2007 and the DCLG's consultation draft 'Creating Strong, Safe & Prosperous Communities' statutory guidance. Henry Pavey is leading on the consultation and will ensure all partners are aware of the opportunity to comment.</p>	<p>HP to action.</p>
<p>4</p>	<p>HEALTH & SOCIAL WELLBEING PARTNERSHIP UPDATE</p> <p>Pauline Quan-Arrow, co-chair of the H&SWBP; Chris Hawker and Dave Shields, SCC joined the DB and provided an update on the progress achieved by the H&SWBP in 2007 and to seek the DB's advice on how it might adapt in order to be better fit for the purpose for leading the delivery of a number of key targets within the new Local Area Agreement. It was noted that whilst the H&SWBP was well placed and built on good relationships, it would be holding a workshop at the end of January to look at how it adjusts to the new expectations being placed upon it and becomes more outcome</p>	

	<p>focused. In a broad ranging discussion, the following points were noted:</p> <ul style="list-style-type: none"> a) The role of the H&SWBP, along with the other LAA lead delivery partnerships, must be absolutely clear to all to prevent any ambiguity. A core set of terms of reference needs to be developed for all the partnerships. b) The LAA is, in effect, the business plan for the H&SWBP. c) The H&SWBP must be able to influence other partnerships, ie the Safe City Partnership with regard to alcohol issues. Cross-representation is vital and this could be achieved through ensuring that the H&SWBP has a representative on the other partnerships and vice-a-versa. d) Where an issue could potentially have multiple contributors, a single individual/partnership must have named lead responsibility for delivery. e) We need to ensure that partnerships talk to each other during strategy development to prevent silo-working, develop a clear understanding of strategic commissioning and ensure a joined up approach, for example the cross over between the CYP Plan and the Community Safety Plan both of which are currently being refreshed. RC to write to the chairs of the key partnerships. f) The officer support to all the partnerships needs to be mapped out. g) Consideration will be given to prioritising (based on clear evidence) major issues that affect the city. 	<p>HP to action.</p> <p>PQ-A et al to action.</p> <p>PQ-A et al to action.</p> <p>RC to action.</p> <p>HP to action.</p>
<p>5</p>	<p>ACTIVE SOUTHAMPTON</p> <p>Kieran Humphrey, Sports & Strategy Manager SCC joined the DB and advised on the forthcoming launch of Active Southampton on Wednesday 23rd January at 1300hours at St Marys Stadium. Active Southampton replaces the former Physical Activity Alliance and is a partnership of organisations who want to promote sport and physical activity across the whole city. By working in partnership, Active Southampton intends to attract increased investment into sport and physical activity initiatives in the City. There is obviously strong connectivity between Active Southampton and the H&SWBP and an appropriate relationship is being developed via Andrew Mortimore, Director of Public Health.</p> <p>All members of the DB and the Strategy Board are invited to the launch which will be hosted by Active Southampton ambassadors Peter Waterfield (Olympic Silver Medallist), Dee Cafarri (Southampton Yachtswoman) and Roger Johnson (Sports Presenter, BBC South). A dedicated website will also be launched at www.activesouthampton.co.uk.</p>	<p>DB members to note.</p>

6	<p>CITY IMAGE & IDENTITY PROGRAMME</p> <p>RC circulated a partnership structure diagram and gave a verbal update on the City Image & Identity Programme noting that;</p> <ol style="list-style-type: none"> 1) The Brand Leadership Team's work will be split between the SP Strategy Board and the new Southampton City Brand group (see diagram). 2) The Delivery Board will commission and monitor the Southampton City Image and Identity work on behalf of SPSB including work yet to be agreed with Business Southampton, for which some SEEDA funding has been secured. 3) A paper will be brought to the next DB (Thurs 07/02) or the one after that (Fri 07/03). 	
	<p>NEXT MEETING: Thursday 7th February 2008, 0900 to 1200hours, Conference Room 2, Civic Centre.</p>	